

# *Appalachian Arts Craft Center*

## Jurying into the Appalachian Arts Craft Center

### Welcome

#### **About Our Organization:**

The Appalachian Arts Craft Center is operated by the Community Craft Center, Inc. We are a non-profit craft organization dedicated to educating the public to the process and appreciation of art crafts and to offering sales opportunities to our members to support their artistic efforts. Our members are involved with the day to day operations of the shop, as well as the policy making, classes, and workshops. Our Board of Directors is comprised of elected officers who are nominated from and elected by the general membership. There are two paid, part-time staff, a Center Director, and an Office Assistant/Bookkeeper.

**General Guidelines:** The AACC Standards Committee meets regularly to jury new members.

- We accept both **traditional and contemporary crafts** with an emphasis on the use of natural materials.
- **All work must be handmade**, i.e. designed and made by the applicant using appropriate tools and materials.
- **Work submitted must be current**, completed within the last 2 years.
- The **safety of the customer** should be a primary concern of each crafter.
- **Include labels** that identify the item, primary materials used, and include instructions for care or use; do not include personal identifying information.
- Application for acceptance is limited to **only one category per jury review**.

**Each craft description in the Jury Packet includes acceptable criteria.**

**Please comply with Standards Guidelines for the category before applying for the jury process.**

The Standards Committee will look for the following:

- **Creativity** within the category
- **Craftsmanship** - all work must present a consistently high level of craftsmanship, i.e. at a level above beginner in the craft
- **Consistency in technique and appearance**
- **Design and Originality:** existing patterns, traditional or recent, should show the mind of the crafter in the use of materials and colors
- **Appropriateness** for the AACC.

### **Jurying In:**

- **Request a copy of the jury packet** for the appropriate category
- **You may apply in only one category per jury review.**
- **Contact AACC** to obtain the **current due dates** for jury items to be delivered to the Center. The final date submission date will end at noon.
- **Completely fill out the jury application and artist biography forms.**
- **Prepare three (3) samples of your finished work:**
  - completed within the past two (2) years
  - include packaging, labeling and pricing that you would use if you were to sell in the shop, excluding personal identifying information. (Note: AACC receives a 33% commission on all sales)
- **Package entries carefully.** Fragile items must be marked.
- **Deliver the forms and jury fee along with the three (3) examples of your finished work to AACC by the specified due date by noon.**

The non-refundable jury fee is **\$25.00.**

**You will be notified in writing of acceptance or non-acceptance** as soon as possible, usually within three weeks. Every effort will be made to forward any pertinent comments; however, all Standards Committee decisions are final.

**All items must be picked up within three weeks following notification.**

Current juried members in good standing may jury into a different category for a **\$10.00** non-refundable fee. Additional Shop obligations will apply.

### **Returning Former Members:**

Inactive less than one year - no fee, no reapplication required. Inform/notify our Director and shop staff.

Inactive 1-3 years - no fee, resubmit three examples of work to be reaffirmed.

Inactive more than 3 years – must re-jury, \$25 fee.

All crafters should review the Standards policies.

## **WHAT ARE MY OBLIGATIONS IF I AM ACCEPTED?**

### **Purchase an AACC Membership**

Accepted applicants who wish to sell items through the Center's retail shop must become a member of the Center at the following rates:

Individual Membership - \$40

Family Membership (two family members) - \$65

Low Income (eligible for class scholarships) - \$10

Friend of the Center (an individual who wants to offer extra support to the Center, a large family, or a small group) - \$100

Lifetime Membership - \$1,000

## **Commit to Selling Member obligations as outlined in AACC handbook**

You must fill out and sign a Blue Membership Card that will record the date of membership and explain the requirements/conditions of selling your items through the shop. You will receive a handbook that outlines these obligations. Your signature verifies that you have read, understood, and agree to the requirements of participating in the shop.

### **The AACC receives 33% commission on all sales.**

Sales tax is collected and paid on sales. Sales records are maintained for each vendor. Each vendor is required to keep his/her own inventory records.

**Artist's inventory placed at AACC is at the artist's own risk. AACC shall not be held liable for loss or damage.**

### **AACC Deskwork and Training**

Each selling member is required to work the desk four (4) hours per month for a total of 48 hours per year/per category unless other specific arrangements are made with staff. The Center is open seven (7) days per week, closed for 4 holidays only. If you cannot work, it is your responsibility to find a replacement or to pay the Center **\$30.00** by the end of the month for each missed shift.

A staff member will schedule your orientation session where you will be trained by another experienced worker.

As a member, you will be required to **read** your monthly newsletter, **monitor** your inventory, and **maintain** a high quality of workmanship in your craft.

### **Displaying your work**

All displays are set up and arranged by the AACC **Shop Committee**.

### **Thank you**

We appreciate your interest in the Appalachian Arts Craft Center and look forward to the opportunity to work with you and to assist you in your artistic endeavors.

